



## Tereora Parent Teacher Association 2023

**Meeting Date: Tuesday 14<sup>th</sup> March 2023**

**Venue: Tereora College**

**Time: 5pm**

### Annual General Meeting 2023

#### MINUTES

<p><b>Attendees:</b></p>	<p>Tepaerau Herrmann – Chairperson  Mona Ngaau – Principal  Joel Pokura – Deputy Principal  Rauhina Tipuna – Deputy Principal  Twila Reuther – Secretary  Roana Mataitini – Treasurer  Roberta Eraio  Sala Simpson  Ine Sosone  Tashi Tutai  Myra Patai  Eileen Macquarie  Mairi Heather  Gina Tavioni Bamber  Shaun Bamber  Sabine Vogel  Tuaine Gribble  Saireni Pekepo Poila  Aitutagata Moemai  Ana Inamata  Marina Short  Curly Taripo  Trina Pureau  Rebecca Puni  Adrienne Skurojz  Maya Skurojz  Kairangi Thomson  Karlene Taokia  Sally Malcolm  Ben Patia  Christina Ganivatu</p>
<p><b>Acronyms</b>  <b>MOE – Ministry of Education</b>  <b>PTA – Parent Teacher Association</b>  <b>AGM – Annual General Meeting</b>  <b>NCEA – National Certificate of Educational Achievement</b></p>	

## Tereora Parent Teacher Association 2023

<b>CITTI – Cook Islands Tertiary Training Institute DP - Deputy</b>	
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### AGM Agenda:

- Minutes from previous AGM
- Chairperson’s Report
- Principal’s Report
- Financial Report
- Election of Officers
- Other matters
  - Brief presentation on 2023 NCEA changes

### Minutes:

5.20pm Opening Prayer:

Ben Patia – Teacher and former Tereora head boy.

Chair:

Introduced 2022 PTA members:

Chair: Tapaeru Herman

Secretary: Twila Reuther

Treasurer: Roana Mataitini

PTA Members: Nadine Newnham, Marina Short, Rauhina Tipuna.

School Leadership as January 2023.

Tania Morgan resigned after 8 years as principal. She is now in CITTI in Ngatangia.

New Principal Teremona Ngaau and 3x DP – Joel Pokura (Operations) Rauhina Tipuna (Curriculum)

Christina Ganivatu (Anau and Pastoral support) who support the 740 Students attending Tereora.

Acknowledged Parents who are in attendance.

Asked if anyone would like to raise anything regarding Agenda. Response from Audience, No.

### Minutes from 2022 AGM (refer to handout/attachment)

Held in April 2022 due to Covid disruption, only small numbers in attendance.

Acknowledged the great turnout tonight.

Minutes were moved by Rebecca Puni and seconded by Marina Short.

### Chairperson Report (refer to handout/attachment)

Report in the same format as last year to keep continuity.

That PTA is here to support Tereora, school leadership. Policies, financial support. Ensuring financial viability and sustainability is continued so that principal can focus on teaching and running the school, not having to find funds or work within a constrained budget.

Went through report.

Thanked current and past leadership team, acknowledged students., thanked PTA for their work

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Need more advocacy from parents to achieve 2023/2024 priorities.

### **Principals Report (refer to handout/attachment)**

Overview of how students were progressing.

Review 22 – Tania Morgan report.

Went through Principals report.

Questions related to the report – none from the audience.

### **Treasurer Report (refer to attachment)**

Roana Mataitini - share journey of Treasurer, thank you to Nora who supported ½ year. It's a tough job, it the time that we don't have. So need some more support from an accountant.

Collections of resources can also be difficult, as admin have to call. So extra accountant assistance will be greatly appreciated.

### **Open for questions:**

Parent: Ana Inamata: Who is Support Staff

Principal: cleaners.

Parent: Ana Inamata: MoE reimbursements in the income, is it the same as the MoE in the 5 year plan?

Treasurer: Yes.

Treasurer: Accounts Audited. One concern rose. Verify banking by 2<sup>nd</sup> person that is why we need another person.

Moving to Internet banking, installing eftpos at reception.

Mr Ora Paio: Money coming in from uniforms – can we sell the uniforms and get some funds – merchandising.

Secretary: We may need to reconsider as this may increase the price if we are asking the supplier for portion of the profits.

Parent: Chrome books – are we doing away with traditional books/exercise books.

Principal – no we are still using traditional exercise books until we have enough chrome books. We need to move to Chrome as NZQA is moving to digital.

Parent: How about laptops?

Principal: Chrome is lighter easier to move.

Parent: Can students bring their own device?

Principal: Yes, they can. They need to look after it. Need IT to connect them to school wifi.

Parent: Curly Taripo: Fostering student leadership opportunity – developing a manual, thinks this is

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a great idea – looking forward to seeing final as this will assist future students

Parent: Nora Story Raita – extra fees students have to pay. What controls do the PTA to ensure these funds are only spent on children.

Treasurer: Financial policy – all spending must align with this policy. Would like a Finance committee to formulate the budget to manage how the funds are spent.

Parent: Karlene Taokia: Renting spaces within Tereora – is this still done? To generate income.

Principal: Yes, it is with CITT. Funds will be allocated to assist with maintenance of space.

Parent: Is it open to all other /general public?

Principal: Yes, we just need to be mindful of students first, who are priority when space is needed to their training.

Parent: Gina Tavioni Bamber: How is it going with shortage of staff? Can parents help?

Principal – still waiting on appointments. What does it look like now? We just carried on with business. Number of staff members is based on student role and course offered. Leadership team who are Teachers, who generally would be in higher managements do less teaching and more management, however due to shortage, they have picked up more teaching classes. Well being of our Teachers is important due to high demand. We are sure More will come on board. We need a mathematics teacher

Chairperson: Love the passion of the principal, however it's not sustainable to have management having to fill in teacher's roles then complete their administrative tasks during their private time. Salary banding needs to be looked into.

Anyone who has any teacher capability that can spare time, please put your hand up. Don't have to be teacher it can be administration.

We stand by the resource increase so this can assist with teacher being able to teach.

Ministry need to accept recruitment process has got to go out in Oct – now it's going into January. Some of the recruitment process needs to be reviewed.

Parent: Trina Pureau: Agree with the fee increase. I do ask not to put pressure on the children.

Pressure the parents. Communication – important for parent and teacher. Communication between school and parents. Communication has improved over the last year. Now it is up to the parent to review it.

Parent: Rebecca Puni: Support resources fee increase. The breakdown was really helpful for those who are present. For those who were not here – maybe a snapshot of accounts in FB post.

Parent: Nora Story Raita: Support the fee increase. Don't pressure the children. Please allow them to still go to the ball even if they have not paid the fees.

Parent: Marina Short: Recommendation to Moe. They advertise in July for recruitment. If you are

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recruiting from overseas they need more lead time. This is how Te Uki Ou manages to recruit their teachers.

Parent: Support Marina Shorts recommendation.

Ms Bishop (Teacher): Resources fee relating to scholarship students from the Pa Enea – do they paid for it or Moe.

Chair: If they are on scholarship, we will not push for them to pay, thanked guardian for looking after our Pa Enea Students.

Parent: Mairi Heather moved Finance Reports and Second by Rauhina Tipuna

Student – Maya Skurodz: Spoke on behalf of female students. Uniform unites us, having a uniform avoids having to decide what to wear.

School skirts ill designed, high on the waist, expected to be below of the knee, pocket not functional. Twist around. Restrict movement, can't run it can result in a tear. Well being of the female students should be priority. Quick surveys, results in shorts are preferred and new design of skirt. Recommended a new design which is more functional.

Chair: Will review the policy – let's look at this the month.

Parent: Tashi Tutai – possibly if there is change for girl's uniform the school should look into management school uniforms to generate revenue.

Parent: Rebecca Puni – Consider this a PTA action item which can be a revenue earner.

Parent: Karlene Taokia: Young boys – issues with hair policy can it be reviewed.

Parent: Curly Taripo: Supports that comment RE: Boys appearance. Focus should be on education.

Chair: This will be action item for Student Leadership.

### **Elections of new PTA members**

Principal – thank you 2022 PTA members and started election process.

#### **Chairperson**

Tepaeru Hermann nominated by nominated Mairi Heather seconded by Curly Taripo.

#### **Assistance Chairperson**

Curly Taripo nominated by Tashi Tutai Seconded Myra Mokena

#### **Secretary**

Twila Reuther nominated by Teremona Tauraa seconded by Nora Story Raita

#### **Assistance Secretary**

## Tereora Parent Teacher Association 2023

Rebecca Puni Nominated Rebecca Puni Seconded Nora Story Raita

**Treasurer**

Roana Mataitini nominated by Nora Story Raita Seconded by Treasurer Ana Inamata

**Assistance Treasurer**

Tashi Tutai Nominated by Roana Mataitini Seconded by Mairi Heather

**Teacher Representative**

Mr. Pokura

**Assistance Teacher Representative**

Ben Patia

**Parent Representative**

Nominate Marina Short – by Kairangi Thomson

Nominate Trina Pureau– by Kairangi Thomson

**PTA members:**

Gina Tavioni Bamber

Sabine Vogel

Nadine Newnham

Sala Simpsom

Shaun Bamber

**Student Reps**

Will be the leaders – Johnny, Maya Skurodz

Chairperson thank you everyone who was present. We would like to make 2023 a great year

7pm closing prayer by Ben Patia

